

Housing

ENP can help you to find your accommodation. ENP has a privileged partnership with two companies **ARPEJ** and **CIUP** "*Cité Internationale Universitaire de Paris*":

- ARPEJ residence:
 - o ten accommodations at Alfortville (www.universitycity.fr)
 - o five at Meudon ("*Résidence étudiante*" *University Berthelot 92190 – MEUDON*)
 - o ARPEJ can help the student to write an application for housing assistance to receive the Fund for Family Allowances (web site www.caf.fr)
- CIUP (www.ciup.fr) : five accommodations at Paris 14, Bld. Jourdan, 75014 Paris

Below some information to be familiar with a certain number of French expressions which can help when you rent and complete your contract or when you leave your flat:

- Le "*loyer*" et les "*charges*" / « renting fee » and « services charges »,
- le "*contrat de bail*" / the « lease contract »,
- la "*caution*" also called "*dépôt de garantie*" / the "deposit",
- "*l'état des lieux*" / "inventory of fixtures" (inventory of the state of the apartment before rental), etc.

If you are interested to rent an apartment at ARPEJ, you have to look at the web site and if you are interested in having an accommodation you have to inform ENP, and then complete the online application to book the lodgement.

If you are interested to rent an apartment at CIUP, you have to inform the ENP which will be able to make the reservation for you: Be careful! This does not concern all the houses but only the houses included in the contract between ENP and CIUP.

The owner (ARPEJ or CIUP) will ask you to give them the following documents:

- a photocopy of your identity card or passport "*carte identité ou passeport*".
- a photocopy of your student card or your scholarship certificate "*carte d'étudiant ou certificat de scolarité*".
- a photocopy of your "resident permit" (*permis de séjour pour les étrangers*).
- an attestation of your employer (ENP) or university (if you are PhD "*doctorant*") for resources
- the name of your "*garant*" (the person who engage to pay your rent if you are no longer able to do it yourself).
 - o **BE CAREFUL:** the ENP will be your "*garant*" only if you booked rooms at ARPEJ (Alfortville or Meudon) or the CIUP (only for houses in the contract ENP/CIUP) but nowhere else.
- your bank account (RIB)
- one check for deposit guarantee and one check for benefits

IMPORTANT: in France to get the keys and sign the lease contract:

- you must have purchased liability and householder insurance certificates "*attestation assurance responsabilité civile et locative*".
 - o ENP subscribes this insurance and pay for it during the first year from the "**MAIF**" (www.maif.fr)
 - o **IMPORTANT:** if you want to move into another flat, you must inform ENP because your "**MAIF** contract" has to be modified.

Before leaving your housing:

- you must inform ARPEJ or CIUP and ENP with a two or three months' notice by sending a registered letter or email message. This is called "*le préavis*".
- you have to inform your home insurance (MAIF or other insurance) too, in order to close your contract.

ARPEJ or CIUP and yourself must do another inventory of fixtures to compare the state of the flat at the beginning and end —which is why it is important to be extremely precise the first time you fill out the inventory of fixtures(do note every tiny detail at the start to avoid conflict later on).

ARPEJ or CIUP will compare the original inventory and the one you did when you leave. If the housing has not been damaged, they must refund you the deposit paid when you signed the lease. This must be done within the two months following the restitution of the keys.

[Source: <http://www.etudiantdeparis.fr/>].