

Ecole des Neurosciences de Paris IDF
DUTIES for the PrePhD/PhD PROGRAM
- Students Session 1 - 5 / From Sept. 2007 to Sept. 2009

By accepting the ENP scholarship for a Pre-PhD/PhD program, I hereby certify that I have read the guidelines for the ENP students and understand my obligations towards the ENP.

The main points are listed below:

1- Students must register at one of the Paris Universities affiliated with the ENP Pre-PhD and PhD programs and provide copies of all their legal & administrative documents to the ENP staff(*).

Students joining the ENP need to enroll in:

- a Master course (if they do not have a Master degree equivalent to Master 2 degree), or
- a "Module isolé" (if they already have a diploma equivalent to the Master 2 degree).

2- Students need to accomplish lab rotations in affiliated ENP laboratories during their first year of the ENP fellowship.

Students selected are expected to complete:

- Two lab rotations for Pre PhD students and one to two lab rotations for PhD students.

The number and duration of rotations depend on the academic requirements of the Master 2 programs for Pre-PhD (1st lab rotation of six month), but a minimum of two rotations is expected. A scientific tutor will support students in choosing their lab rotations, Master courses and seminars.

This tutor is an ENP faculty member who is different from the student's PhD supervisor.

3- Students without a Master 2 degree need to validate their Master 2 - degree and have their thesis project accepted by the ENP studies committee, before starting the 3-year PhD.

The ENP Faculty should receive:

- a) a copy of the Masters 2 report;
- b) evaluations of the rotations by their respective supervisors;
- c) an account of the academic achievements;
- d) a two-page document describing their PhD project.

At the end of the first year of the ENP fellowship, a formal interview is organized, where the student meets the ENP studies committee. Based on the quality of the academic and laboratory achievements, the ENP studies committee decides whether the student can enter the PhD program.

- Students accepted into the PhD program will be sponsored for the three years of their PhD studies by the ENP.
- If a student fails the M2 degree or the student's achievements and projects are judged to be insufficient, he/she will be excluded from the ENP PhD Program.

4- Students must attend a certain number of ENP seminars and conferences chosen out of a list suggested by the ENP.

Student seminars are organized for first year ENP students. They provide a better knowledge of the topics covered by the different ENP team leaders, and include site visits to the different affiliated ENP neuroscience centers of the Paris region. Suitable Neuroscience conferences are displayed and labelled "ENP-ED3C" on the ENP website. These conferences are held in different research centers in the Paris region. Students are expected to attend nine of these conferences every year, and provide a list of the attended seminars to the ENP studies committee.

(*) Photocopy the following documents: Passport, Residence permit (if required), Bank account information (RIB), Insurance (civil liability & home insurance), Authorization of registration to university or dispensation decision issued by the graduate school, University registration card.

5 - Mid-term progress review.

The PhD students receiving ENP fellowships have to pass a mid-term progress review in form of a presentation before the Ecole Doctorale Faculty and the ENP team leaders.

The student must inform the ENP Faculty of their review scheduled with the Ecole Doctorale and send the report of this review to ENP Faculty.

The second review asks the students to provide to the ENP Faculty a document listing their active contributions to the ENP: work as student representative, organization of seminars, public outreach activities such as brain awareness week, student field trips, hosting foreign speakers, etc.). The ENP considers these student activities as a vital part to achieve its mission.

6 - Participation to the ENP events.

Students are expected to present their PhD work as posters and/or oral presentations during ENP events such as the ENP Scientific Advisory Board, the ENP annual retreat.

7- Acknowledgements.

Scientific publications, poster or oral presentations must acknowledge the financial support of the ENP. The following format is recommended: *“ENP student (name) was supported by a doctoral fellowship from Ecole des Neurosciences de Paris (ENP, Paris School of Neuroscience).”*

Students should ensure that the ENP staff receives a copy of these documents.

8 - At the end of the three years, the PhD ENP student defends her/his thesis before a university thesis committee. The PhD ENP student must inform of the date of the defense and send a manuscript to the ENP Faculty and P General Secretary and E.

This document has been read and approved by the student and the ENP Faculty and Direction.

Last Name:

First Name:

Nationality:

Address in Paris:

Phone number in France:

Email address:

Applied to Pre-PhD PhD

Dated / / 2011

Student

“declares having read and agrees to comply”.

ENP Director

NOTE: This is not a legally binding document, the ENP reserves the right for amendments